



MEMORANDUM of COOPERATION

1. Aims

The overall aim of this memorandum is to contribute to the successful realisation of the aims and objectives of the European University Foundation - Campus Europae (EUF-CE) and to strengthen existing student mobility initiatives. In the spirit of the ongoing reforms that are taking place within the European Higher Education Area the cooperation between Novgorod State University named after Yaroslav the Wise (NovSU) and European University Foundation-Campus Europae (EUF-CE) aims to:

- a) foster understanding amongst the different cultures represented by the members of the EUF-CE network;
- b) intensify the student exchange among members universities of the EUF-CE;
- c) increase the European employability of young graduates of the participating universities in the network;

- d) increase the capacity and quality of education, training and research among the participating universities.

2. Mobility of students within the EUF-CE framework

NovSU shall strive to send and receive 15 students to and from their EUF-CE partner universities during the first three years period of this memorandum. Study fees will not be levied on incoming exchange students participating in the EUF-CE programmes in any of the universities of the network.

3. Priority areas of cooperation

- a) NovSU will actively foster the visibility of their engagement in Campus Europae, particularly vis-à-vis potential exchange students. In keeping with the decisions of the 2008 EUF-CE Board of Directors *“the competent services will inform students interested in studying abroad about CE irrespectively or their academic background and alongside with Erasmus and/or other available programmes”*.
- b) All students and staff from NovSU will be given free of charge access to the Hook Up! language learning portal and its courses; conversely NovSU will ensure incoming students have access both to regular language courses for foreign students as well as to supplementary intensive courses prior to the beginning of the academic year, subsidised by EUF-CE.

- c) NovSU will seek to liaise with employers with a view to provide part-time study related placements for incoming exchange students.
- d) NovSU will, to the best of its capacities, assist incoming students in finding adequate accommodation. Outgoing students from NovSU will get the same support at EUF-CE member universities

4. Campus Europae Degree and Campus Europae Certificate

Students from NovSU will be eligible to the CE-Degree and the CE-Certificate, in accordance to the regulations set forth by the EUF-CE Board of Directors.

5. Representation and participation

Novgorod State University will be represented as follows in the governance organs and committees of the European University Foundation Campus Europae by:

- a) Professor Vladimir V. Timofeev in the EUF-CE Board of Directors
- b) Irina V. Melnikova as a EUF-CE Coordinator
- c) Professor Tatyana V. Kudryashova in the Business Subject Committee
- d) Professor Sergey N. Britin in the EUF-CE Engineering Subject Committee
- e) Professor Nikolay N. Maksimyuk in the EUF-CE Natural Sciences Subject Committee

- f) Professor Alexander G. Shirin in the EUF-CE Teacher Training Subject Committee
- g) Professor Elena V. Sergeyeva in the EUF-CE Humanities and Social Sciences Subject Committee
- h) Professor Anatoly V. Gusev in the EUF-CE Law Subject Committee
- i) Professor Galina A. Alexandrova in the EUF-CE Medicine Subject Committee
- j) Professor Marina A. Nilova in the Foreign Language Teacher Expert Group
- k) Victor G. Karpushkin in the CE- Student Council

6. Organisation and costs

- a) Secretariat of EUF-CE, in articulation with the Subject Committees Chairs Assistants, will coordinate and facilitate the meetings and subsequent activities. EUF-CE will bear responsibility for the traveling costs in accordance with its reimbursement regulations.
- b) Supplementary language courses for incoming students organized by NovSU are to be financed by EUF-CE.
- c) EUF-CE will contribute financially if NovSU chooses to engage an external partner for the purpose of organizing part-time placements for incoming students.
- d) The costs of developing and printing information materials about Campus Europae will be taken on by the EUF-CE Secretariat. If NovSU chooses to develop specific promotional materials for CE their development and production are also eligible for co-financing.

- e) The ceilings for the financing of language courses, external agents charged with finding study-related placements and the developing and production of promotion materials will be determined and adjusted in accordance to the budget approved yearly by the Board of Directors.

7. Review

This memorandum will be kept updated by both parties. It will be evaluated after three years.

Victor R. Veber,

Rector of
Novgorod State University



Wojciech Wolf

Vice-President of
European University Foundation
Campus Europae

Veliky Novgorod, the 6th of December, 2011